

**MINUTES**

A regular meeting of the City Council of the City of Pinehurst was held on April 14, 2020 at 6:00p.m. by teleconference via GoToMeeting. Mayor Dan Mohon established a quorum by calling roll. Sarah McClendon, T.W. Permenter, Cynthia Adams, J. Michael Shahan and John Zerko were present. Having established a quorum, Mayor Mohon gave the invocation then Dan Perrine of KOGT recited the United States and Texas Pledges of Allegiance. The following business was transacted.

On a motion made by Mayor Pro Tem T.W. Permenter and seconded by Councilman John Zerko, council members unanimously voted to approve the minutes of the Regular Session of March 10, 2020; the Special Session of March 30, 2020; and the Special Session of April 1, 2020.

At this time, council members reviewed the budgeted expenditures for February 2020. City Secretary Debbie Cormier began by saying that there were no capital outlays during this month. Ms. Cormier directed council members' attention to the General Fund portion of the Income Comparison report. She noted that revenues in the General Fund for February 2020 exceeded revenues for February 2019 by approximately \$98,000. She informed that the Garbage Fund revenues were ahead of the previous year by almost \$10,000 and the Water/Sewer Fund was about even with the prior year. Overall, she stated that February 2020 revenues exceeded February 2019 revenues by slightly more than \$112,000. Ms. Cormier advised that year-to-date revenues exceeded year-to-date expenditures in every fund except the Water/Sewer Fund. She summarized by noting that the City had 6.27 months of reserves in January 2020 and 6.71 months of reserves in February 2020. Council members did not have any questions regarding the February 2020 financial reports.

No one wished to address the Council under the Citizen Comments section of this agenda.

Regarding the City Administrator Report about the COVID-19 update, Robbie Hood advised that City Hall doors remained closed to the public. He noted that business was being conducted via telephone and email. He stated that the Public Works Department was still responding to service calls. He informed that the City Hall/Police Department parking lot had been re-striped and the building had been pressure washed. In addition, he commented that some landscaping had been done around City Hall and some of the City's parks. Police Chief Fred Hanauer advised that the Police Department had increased patrols since the disaster declaration was signed by Mayor Mohon. Chief Hanauer noted that the lobby of his department remained closed in an effort to prevent the spread of the COVID-19 virus. He stated that calls were being handled via telephone whenever possible. When an officer's presence was required, he noted that social distancing was being maintained and personal protection equipment was being utilized in those situations.

On consideration of starting the procurement process for General Engineering Services, City Administrator Robbie Hood advised that this contract needed to be updated. He explained that he was seeking permission to put an advertisement in the newspaper and start the process of obtaining general engineering services to help with day-to-day engineering needs. On a motion made by Councilwoman Cynthia Adams and seconded by Mayor Pro Tem T.W. Permenter,

council members unanimously voted to grant Mr. Hood permission to begin the procurement process for General Engineering Services.

On consideration of appointing a rating committee for General Engineering Services applicants, Mayor Mohon appointed City Administrator Robbie Hood, City Secretary Debbie Cormier, and Mayor Pro Tem T.W. Permenter.

At 6:13 p.m., Mayor Mohon opened a public hearing regarding the revised Drought Contingency Plan for the City of Pinehurst. City Administrator Robbie Hood explained that this plan was required by Texas Commission on Environmental Quality (TCEQ) and must be renewed every five years. He noted that this plan provided guidelines for water conservation during a drought. He stated that the only changes were with some wording but overall it was the same plan that Council adopted five years ago. There being no further comments, Mayor Mohon closed the public hearing at 6:14 p.m.

Regarding the discussion and possible action on adopting the revised Drought Contingency Plan and approval of the corresponding Resolution and Ordinance, City Attorney Tommy Gunn first read the Resolution aloud and in its entirety. Then, Mr. Gunn read the Ordinance aloud and in its entirety. On a motion made by Councilwoman Sarah McClendon and seconded by Councilman John Zerko, council members unanimously voted to approve both the Ordinance and the Resolution.

On consideration of approving an Ordinance denying the Distribution Cost Recovery Factor Rate Increase Request of Entergy Texas, Inc. filed on March 31, 2020, City Attorney Tommy Gunn advised that this was an annual agenda item. He read the ordinance aloud and in its entirety. On a motion made by Councilman J. Michael Shahan and seconded by Mayor Pro Tem T.W. Permenter, council members unanimously voted to approve the ordinance denying Entergy Texas, Inc.'s rate increase request.

Under the Announcements, Comments, and Requests from Council section of this agenda, Mayor Mohon commended the Pinehurst Volunteer Fire Department for its Easter Parade throughout the City. City Administrator Robbie Hood praised the fire department for responding so quickly to a fire at 3108 Martin Street recently. He thanked all of the other local fire departments that responded and helped put out the fire. Mr. Hood advised that the Shred It event that was scheduled for April 18, 2020 had been postponed. In addition, he stated that the Annual Spring Cleanup scheduled for April 25, 2020 had also been postponed. He noted that both events would be rescheduled at a later date.

There being no further business to transact, Mayor Mohon adjourned the meeting at 6:26 p.m.

/s/ Dan Mohon  
Mayor

/s/ Debbie Cormier  
City Secretary