

2497 Martin Luther King Jr. Drive • Orange, Texas 77630 (409) 886-3873

APPLICATION FOR EMPLOYMENT

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status.

(PLEASE PRINT)

Dogition (a) Applied For		Data of An	nliaation					
Position (s) Applied For		Date of Ap	phication					
	How Did You Learn About Us	s?						
□ Advertisement	□ Friend □ Walk-In							
□ Employment Agency	□ Relative □ Other							
Last Name	First Name	Middle N	lame					
Address	City	State	Zip Code					
1 Tuul ess		21410	Zip couc					
T 1 1 N 1 ()			NT 1					
Telephone Number(s)	Social Security	Social Security Number						
If you are under 18 years of	age, can you provide required	•						
proof of eligibility to work?		□ YES	□NO					
Have you ever filed an appl	ication with us before?	□ YES	□NO					
	If Yes, give da	ite						
Have you ever been employ	\Box YES	□NO						
	If Yes, give da	ite						
Are you currently employed	\Box YES	$\square NO$						
May we contact your presen		\Box YES	□NO					
Are you prevented from lav	vfully becoming employed in thi	is						
country because of Visa or Immigration Status?								
Proof of citizenship or immigration status will be required upon employment								
On what date would you be		C1 : 0 TT 1						
•		□ Shift Work □						
	off" status and subject to recall?	□ YES	□NO					
Can you travel if a job requ	□ YES	□NO						
Have you been convicted or		□NO						
Conviction will not necessarily of	lisqualify an applicant from employme	ent						
If Yes, please explain								
11 1 cs, picase expiani								

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

EDUCATION

	I		ment Schoo	•	y	High S		sh School		Undergraduate College/University			Graduate/ Professional				
School Name and																	
Location Veges Completed	_						10	11	10	1				1			
Years Completed	4	5	6	1	8	9	10	11	12	1	2	3	4	1	2	3	4
Dipioina/Degree	Diploma/Degree Describe Common of Strade																
Describe Course of Study Describe any specialized training, apprenticeship, skills and extra- curricular activities																	
Describe any hon	Describe any honors you have received																
State any additional information you feel may be helpful to us in considering your application																	
Ind	icato	e ai	nv fo	rei	gn l	angi	iages	VOII	can	sneak	. res	ıd ar	ıd/or w	rite			
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SPEAK		T															
READ		+						+									
WRITE		+															
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You may exclude m handicap or other p	embe	ersh	iips w	hic									offices al origi			estry	, or
REFERENCES																	
Give name, add to you and are n								er o	f thr	ee re	fere	nces	who a	re n	ot re	elate	d
1																	
2																	
3																	
Have you ever had any job related training in the United States military? YES NO If Yes, please describe																	

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, handicap or other protected status.

Employer	Dates E	mployed	Work Performed					
	From	То						
Address								
Telephone Number (s)	Hr Rate	Salary						
respired realises (s)	Starting	Final						
Job Title Supervisor								
Supervisor								
Reason for Leaving	1							
Treasen for Zewing								
Employer	Dates E	mployed	Work Performed					
•	From	То						
Address								
Telephone Number (s)	Hr Rate	Salary						
receptione realities (5)	Starting	Final						
Job Title Supervisor	Starting	1 11141						
Supervisor								
Reason for Leaving	1							
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Employer	Dates E	mployed	Work Performed					
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Address								
Telephone Number (s)	Hr Rate	Salary						
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Job Title Supervisor	Starting	1 11141						
Supervisor								
Reason for Leaving	1							
Reason for Leaving								
If you need additional space, p	lease cont	inue on a	senarate sheet of naner					
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C								
Special Skills and Qualifications	. ,.	. 10	1					
Summarize special job-related skills and qualifications acquired from employment or other experience.								

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer. Signature of Applicant Date FOR PERSONNEL DEPARTMENT USE ONLY Arrange Interview \square YES □NO Remarks Interviewer Date Date of Employment _____ Employed □ YES □NO Salary/ Job Title Hourly Rate Department Name and Title Date NOTES _____

Pre-Employment Release Authorization

This is to notify you that in connection with your application for employment or contract, the City of Pinehurst, its consultants, agents, or agent's employees may perform, request, obtain, or conduct a background check on you as part of the process of considering your application. This background check may include an inquiry into your Employment History, Education, General Character or Reputation, Work Experience, Volunteer Experience, Driving, and/or Criminal History. This information may be obtained by contacting your present and previous employers or references supplied by you. If the position for which you are applying requires handling money and/or having access to monies or other transferable monetary instruments, a Credit History may also be procured.

Please be advised that the City of Pinehurst may rely in whole or in part on the information obtained when determining whether to extend an offer of employment. Further, if the City of Pinehurst chooses not to extend an offer of employment based upon the information obtained through the background check process, you may request a copy of the information along with a summary of your rights under the Fair Credit Reporting Act.

By signing below, you authorize all entities having information about you, including present and former employers, criminal justice agencies, departments of motor vehicles, schools, and credit reporting agencies, to release such information to the City of Pinehurst or to any firm or individual retained by the City of Pinehurst to conduct employee investigations. In addition, your signature releases all investigators, including the City of Pinehurst, from all liability related to the procurement or disclosure of any information provided by you or about you in connection with your application.

Information obtained shall not be used for any purpose other than making an employment decision. No information shall be sold or in any way transferred to a third party except for the express purpose of conducting the background check.

Date	Authorized Signatur	re				
Full Name			_			
(Please prin						
Date of Birth:	Social Security #:		_			
Driver's License#:	Stat	e of Issue:	_			
Residence Address History, Provide 5 years of address history:						
Address		From	То			