

Citizen Complaint Form



Pinehurst Police Department
 2493 Martin Luther King JR. DR.
 Orange, Texas 77630
 (409)886-2221

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|--|--|------|---------------|----------------------|-----------------|------------------|
| Complainant's Name (Last, First, Middle) | | | Date of Birth | | Language Spoken | |
| Address | | City | Zip | Phone Number | | Alternate Number |
| Email address | | | | DL # or ID # & State | | |

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|------------------------|--|-----------------|--------------------|--|---------------|
| Location of Occurrence | | Day of the week | Date of Occurrence | | Time Occurred |
|------------------------|--|-----------------|--------------------|--|---------------|

| Witness Name (Last, First, Middle) | Address | Phone(Include Area Code) |
|------------------------------------|---------|--------------------------|
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| | | |

| Name / Vehicle | Officer | Civilian | Employee # | Sex | Race |
|----------------|--------------------------|--------------------------|------------|-----|------|
| | <input type="checkbox"/> | <input type="checkbox"/> | | | |
| | <input type="checkbox"/> | <input type="checkbox"/> | | | |
| | <input type="checkbox"/> | <input type="checkbox"/> | | | |

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|--|---|--|-------------------------|--------------------------|---|
| What is the Nature of the complaint you are filing? <input type="checkbox"/> Service Complaint – (Dissatisfaction with services) <input type="checkbox"/> Rudeness / Discourtesy <input type="checkbox"/> Excessive Force <input type="checkbox"/> Inappropriate Conduct <input type="checkbox"/> Other _____ | This section for departmental use only! | | | | |
| | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"> Complaint received by: <input type="checkbox"/> Fax <input type="checkbox"/> Mail <input type="checkbox"/> Fax <input type="checkbox"/> Email <input type="checkbox"/> Other _____ </td> <td style="width: 40%;"> Date Received: _____ </td> </tr> <tr> <td> OCSO Incident # _____ </td> <td> Division Involved: <input type="checkbox"/> Patrol <input type="checkbox"/> Jail <input type="checkbox"/> Support <input type="checkbox"/> Investigations </td> </tr> </table> | Complaint received by: <input type="checkbox"/> Fax <input type="checkbox"/> Mail <input type="checkbox"/> Fax <input type="checkbox"/> Email <input type="checkbox"/> Other _____ | Date Received: _____ | OCSO Incident # _____ | Division Involved: <input type="checkbox"/> Patrol <input type="checkbox"/> Jail <input type="checkbox"/> Support <input type="checkbox"/> Investigations |
| Complaint received by: <input type="checkbox"/> Fax <input type="checkbox"/> Mail <input type="checkbox"/> Fax <input type="checkbox"/> Email <input type="checkbox"/> Other _____ | Date Received: _____ | | | | |
| OCSO Incident # _____ | Division Involved: <input type="checkbox"/> Patrol <input type="checkbox"/> Jail <input type="checkbox"/> Support <input type="checkbox"/> Investigations | | | | |

** IMPORTANT NOTICE **

Government Code: 614.022 – 023 Complaints Against Law Enforcement Officers

In order for a complaint, against a law enforcement officer in the State of Texas, to be considered by head of a law enforcement agency, the complaint must be placed in writing and signed by the person making the complaint. A copy of the signed complainant must be presented to the affected officer or employee within a reasonable amount of time after the complaint is filed and before any disciplinary action may be taken against the affected employee. Additionally, the officer or employee may not be terminated from employment based on the subject matter of the complaint, unless the complaint is investigated and evidence is substantiated to prove the allegation(s) of misconduct.

Penal Code: 37.02 – 03 Perjury and Aggravated Perjury

It is a criminal offense in the State of Texas for a person, with the intent to deceive and with knowledge of the statement's meaning, to make false statement under oath or swear to the truth of a false statement previously made and where that statement is required or authorized by law to be made under oath. This crime is punishable as a Class A misdemeanor. This criminal offense may be enhanced as a 3rd degree Felony if the person commits perjury, as defined above, and the false statement is made during or in connection with an official proceeding; and is material.

Details of complaint (Attach additional pages if necessary)

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If allegation(s) are sustained and it is determined a deputy/employee acted improperly, disciplinary action may be taken. Because this a serious matter, with serious consequences potentially resulting for the employee(s) involved, all formal complaints are required to be signed, as sworn to, and notarized.

I hereby attest that the statement made is my own and the information provided is true and correct. This statement consists of _____ pages. I understand that if my statement is found to be false or otherwise untrue, I may be subject to criminal charges.

Signature of complainant

Date

Signature of witness

Date

Sworn to and Subscribed before me, the _____ day of _____, 20____
Notary public in and for the State of Texas.

[Notary Seal]

My commission expires ____/____/____ Signature _____