

MINUTES

A regular meeting of the City Council of the City of Pinehurst was held on June 11, 2024, at 6:00p.m. at Pinehurst City Hall Council Room. The following council members were present: Cynthia Adams, J. Michael Shahan, Troy Pierce, and Greg Willis. Mayor Sarah McClendon and Councilman Joey Vance were absent. Mayor Pro-Tem J. Michael Shahan called the meeting to order and established a quorum. Councilwoman Cynthia Adams gave the invocation followed by the reciting of the United States and Texas Pledges of Allegiance, led by Councilman Greg Willis. The following business was transacted.

On a motion made by Councilwoman Cynthia Adams and seconded by Councilman Greg Willis, council members unanimously voted to approve the minutes of the Regular Session held on May 14, 2024.

Council members reviewed the budgeted expenditures for April 2024. City Secretary Debbie Cormier began the financial report by stating that there was a capital expenditure in April. She advised that the city had purchased a 2023 Polaris ATV for \$14,331.08. She informed the council members that this vehicle would be used for meter reading. Ms. Cormier continued by saying that April 2024 YTD General Fund revenue exceeded April 2023 YTD General Fund revenue by slightly more than \$130,000. She noted that 2024 YTD revenue for the Garbage Fund fell short of the 2023 YTD by approximately \$6,300. She advised that there were more temporary dumpster rentals in 2023 than in the current year. Ms. Cormier stated that the Water & Sewer Fund appeared to be far behind the 2023 YTD amount; however, she noted with grant funds removed from both sides of the equation, 2024 YTD revenue was actually more than 2023 YTD by \$6,157. She noted that the YTD Debt Service revenue exceeded the prior year by almost \$12,000. Overall, she stated that 2024 YTD revenue exceeded 2023 YTD revenue by approximately \$124,000. Ms. Cormier advised that YTD revenue exceeded YTD expenditures in all funds except the Water & Sewer Fund in which expenditures were almost \$81,000 more than revenues. Overall, she noted that revenues exceeded expenditures by \$293,960. Ms. Cormier summarized by saying that April 2024 reflected a slight loss in the General Fund reserves and very slight gains in the Garbage Fund and Water & Sewer Fund reserves. She stated that the city had 7.54 months of cash reserves in March 2024 and 7.51 months of cash reserves in April 2024. Council members had no questions regarding this financial report.

No one signed up to address the Council under the Citizen Comments section of this agenda.

City Administrator Jerry Hood reported that city crews were digging ditches on Mockingbird Street. He advised that there had been numerous water meter repairs as well as new installations recently.

Mr. Hood reported that there had been a delay at Pinehurst Villas due to the owner completing other projects. However, he advised that everyone should start seeing increased activity at that location.

Mr. Hood reported that the Tiny Homes project had been delayed due to electrical supply issues.

Mr. Hood reported that the CDBG grant generator had been ordered and expedited. He said that he had been given a delivery date but expected the generator to arrive ahead of schedule.

Mr. Hood reported that all the paperwork had been completed for the purchase of the police vehicle and the three fleet vehicles. He advised that the city would be using \$20,000 of ARPA funds as a down payment on the police vehicle.

On consideration of approving a Rerate Agreement with TML Health to provide medical insurance benefits to City of Pinehurst employees, Ms. Cormier advised that this was an annual agenda item. She noted that TML Health, now known as TX Health Benefits Pool, sent a rerate agreement for the 2024-2025 fiscal year and expected the executed document returned to them by July 1. She explained that the document before them was simply an agreement to pay the listed prices for the upcoming year, IF the city decided to remain with the Pool. She noted that there was a slight increase of 2.9% and indicated that was much lower than the current typical insurance rate increases. Ms. Cormier stated that Liz McKee of TK Health Insurance was still planning to go out for bids for the city's medical insurance needs but did not expect to find anything comparable to the Pool's coverage or rates. Councilman Greg Willis made a motion to accept the rerate agreement with TML as presented. Councilman Troy Pierce seconded the motion and the motion unanimously passed.

On consideration of approving a Resolution financing three Water/Wastewater/Street Department vehicles and one Police Department Patrol Unit and authorizing City Administrator Jerry Hood to execute all necessary financial documents, City Attorney Tommy Gunn read the Resolution aloud and in its entirety. It should be noted that the total cost of the three utility vehicles was listed as \$96,565.41 over 60 months and the total cost of the Patrol Unit was listed as \$66,689.51, with a down payment of \$20,000, bringing the total financing to \$46,689.51 over 48 months. On a motion made by councilwoman Cynthia Adams and seconded by Councilman Greg Willis, council members unanimously voted to approve the resolution financing all four of the vehicles.

Regarding the discussion and possible action to reinstate annual evaluations for Appointed Officials, City Administrator Jerry Hood stated that this item was placed on the agenda at the request of Mayor McClendon. City Secretary Debbie Cormier advised that evaluations of the appointed officials had been conducted annually until about three or four years prior. She explained that Type-A General Law did not allow for the cessation of certain appointed officials, namely the Municipal Court Judge. She advised that the judge was required to be evaluated every other year corresponding to the election of the mayor. Ms. Cormier stated, as an appointed official herself, she had no problem being evaluated annually and she did not understand why those evaluations were stopped. Mr. Hood stated that he considered evaluations a good practice by which the council members could relay their expectations and let appointed officials know where they may fall short or conversely, where they may exceed those expectations. Councilman Troy Pierce made a motion to reinstate the annual evaluations for appointed officials. Councilwoman Cynthia Adams seconded the motion and the motion unanimously passed.

Regarding the discussion and possible action to accept the resignation of Police Chief Chris Humble, Chief Humble explained that he had an opportunity to work with kids in the school district where his wife was currently employed. He noted that it would give him the chance to be

off during the summers with his wife and grandchildren. On a motion made by Councilman Greg Willis and seconded by Councilman Troy Pierce, council members unanimously voted to accept Chris Humble’s resignation.

At 6:25p.m., council members convened in a closed session pursuant to the Texas Local Government Code, Section 551.074, Personnel Matters, to discuss the replacement of Police Chief Chris Humble and potentially appoint an Interim Police Chief.

At 6:39p.m., council members reconvened in open session. Regarding the possible appointment of an Interim Police Chief and the plan of action for a permanent replacement, Councilman Troy Pierce made a motion to appoint Lieutenant/Investigator Jocelyn Trussell as Interim Police Chief. Councilman Greg Willis seconded the motion and the motion unanimously passed.

There were no announcements, comments, or requests from Council.

There being no further business to transact, Councilman Troy Pierce made a motion to adjourn. Councilwoman Cynthia Adams seconded the motion and the motion unanimously passed. Mayor Pro-Tem J. Michael Shahan adjourned the meeting at 6:40p.m.

Mayor

City Secretary